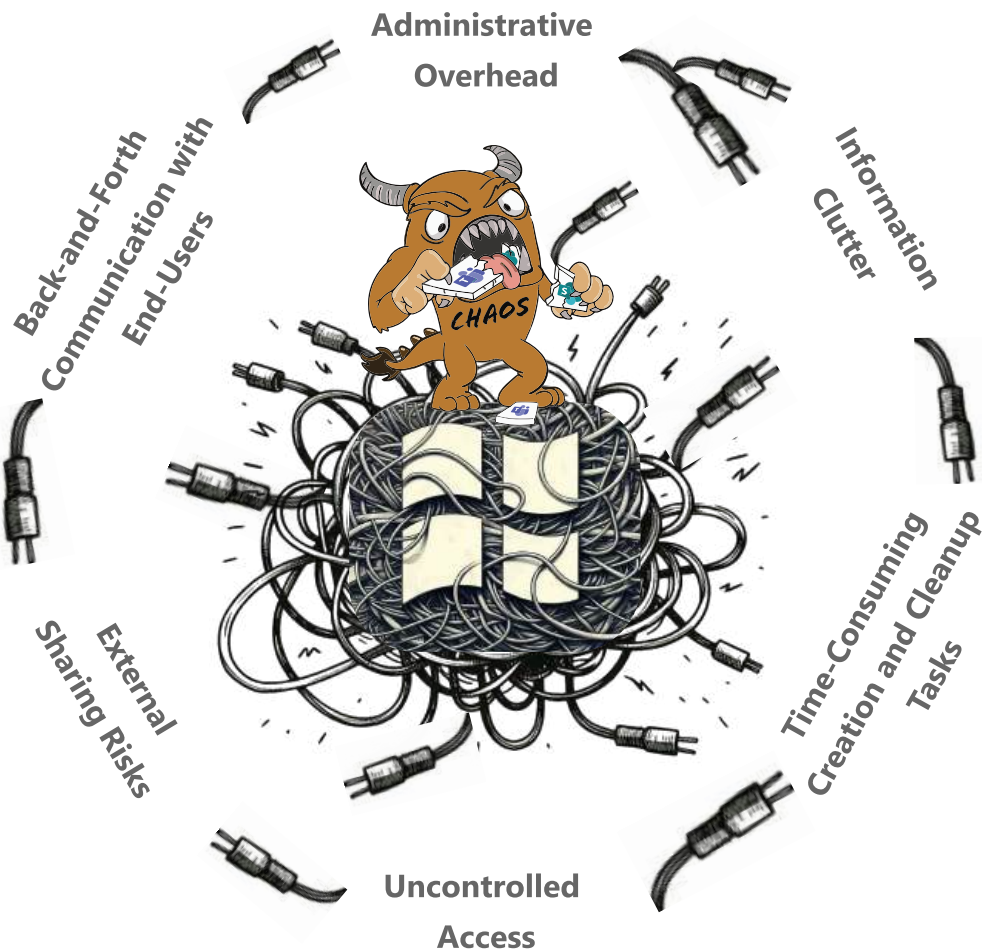# Struggling Everyday with Chaos in your Microsoft 365 Environment?

Teams | SharePoint | Microsoft Groups | OneDrive | Viva Engage | Guest Accounts

In today's **Microsoft 365** environment, many companies encounter challenges with collaborative tools. While **self-service** capabilities are crucial for effective collaboration, they can result in scattered, unstructured information across multiple platforms, creating information chaos.
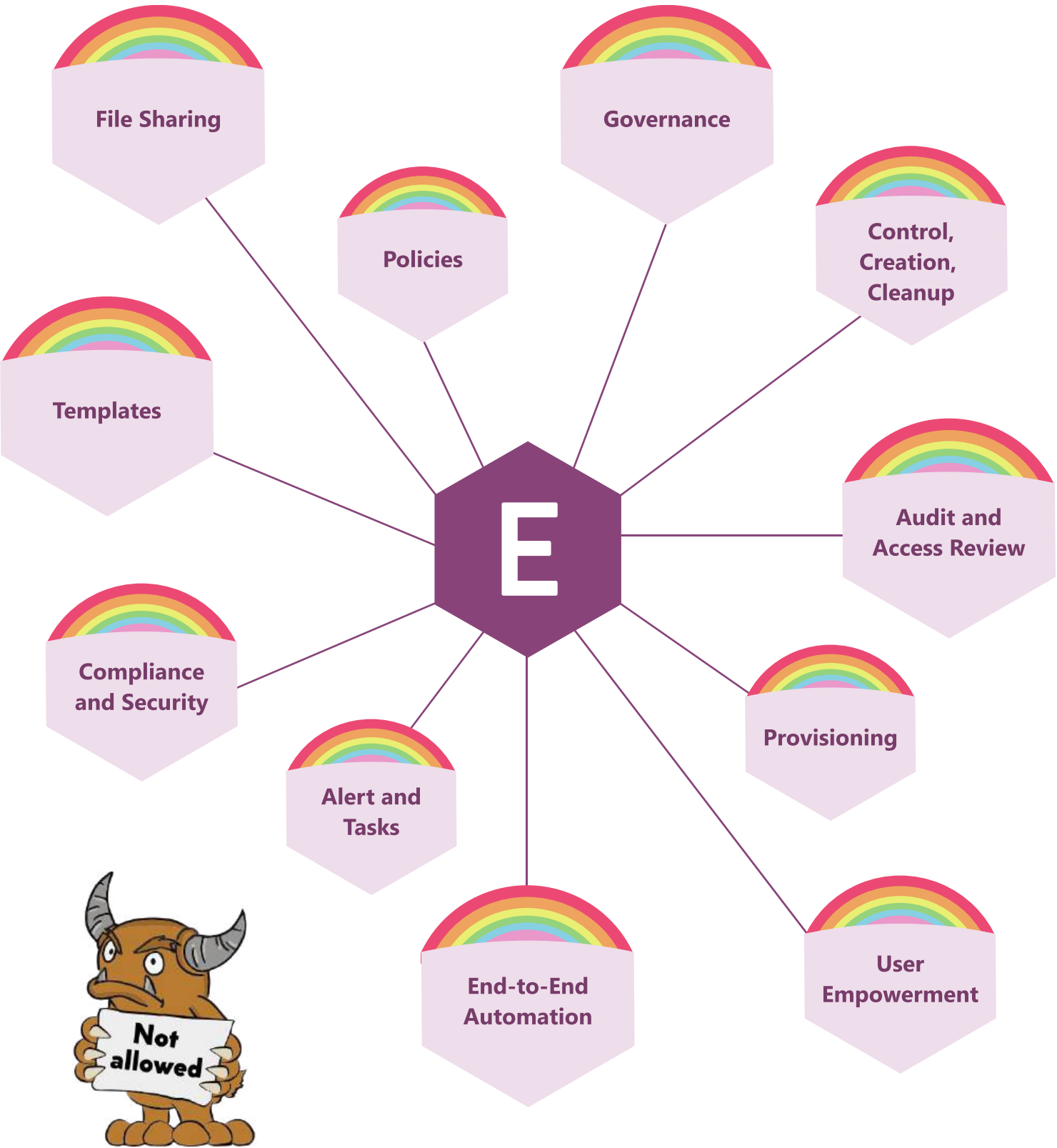
We call this the **"Chaos Monster".**

EasyLife 365 Collaboration is designed to help you defeat the **Chaos Monster** by streamlining your environment and restoring order.

User-Centric Collaboration Platform

EasyLife 365 Collaboration offers an all-in-one governance solution to defeat the Chaos Monster in your digital workplace. With automated features, it simplifies Microsoft 365 management, allowing you to sit back and relax.

File Sharing

Governance

Policies

Control, Creation, Cleanup

Templates

E

Audit and Access Review

Compliance and Security

Provisioning

Alert and Tasks

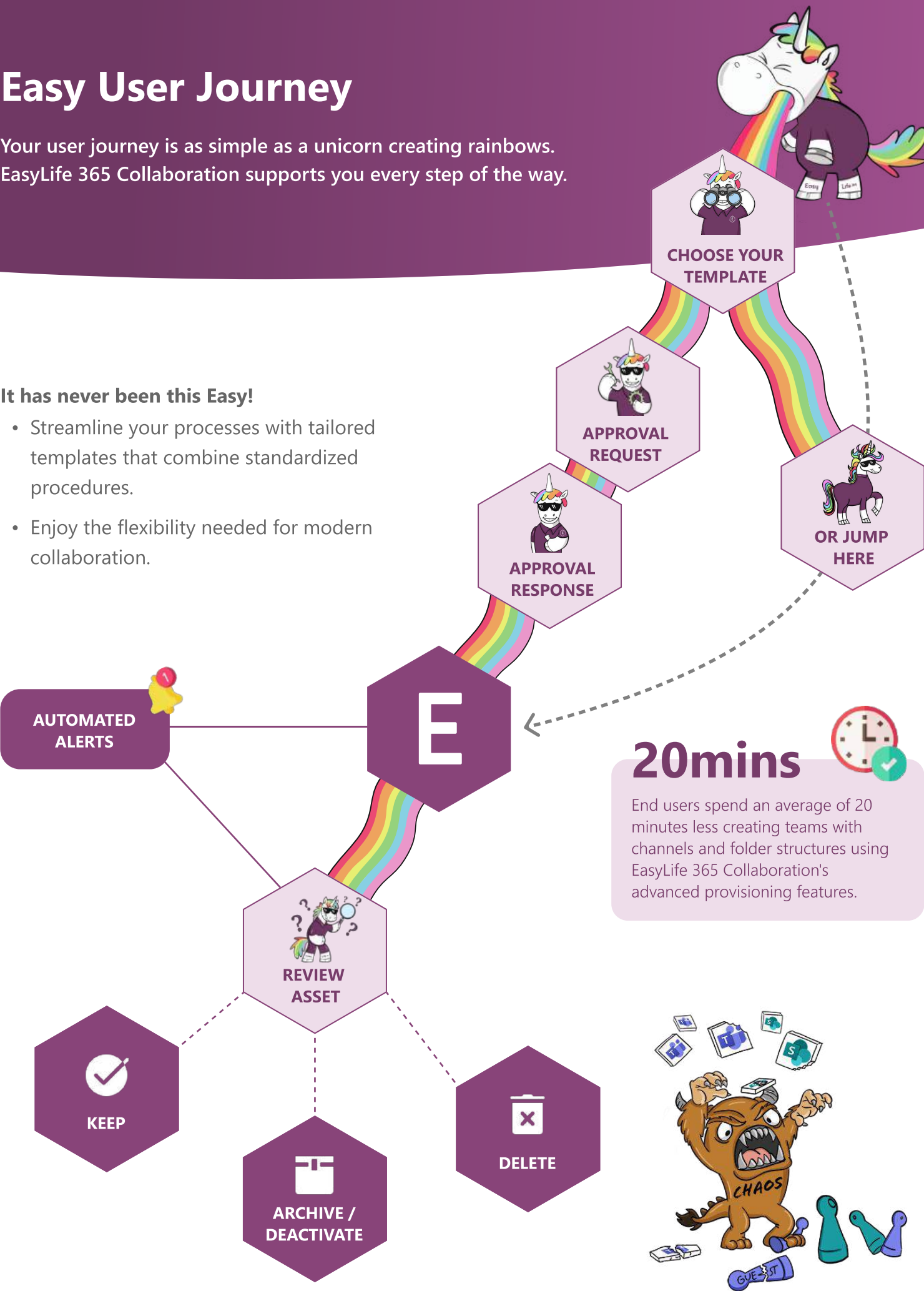**End-to-End Automation**

User Empowerment

Not allowed

Easy User Journey

Your user journey is as simple as a unicorn creating rainbows.
EasyLife 365 Collaboration supports you every step of the way.

CHOOSE YOUR TEMPLATE

APPROVAL REQUEST

APPROVAL RESPONSE

OR JUMP HERE

It has never been this Easy!

- Streamline your processes with tailored templates that combine standardized procedures.

- Enjoy the flexibility needed for modern collaboration.

AUTOMATED ALERTS

E

20mins

End users spend an average of 20 minutes less creating teams with channels and folder structures using EasyLife 365 Collaboration's advanced provisioning features.

REVIEW ASSET

KEEP

ARCHIVE / DEACTIVATE

DELETE

CHAOS

GUEST

Maintain & Control

Streamline maintenance & control with automated lifecycle management from creation to cleanup. Administrators set rules and boundaries, while users manage their own Microsoft 365 collaboration assets.

Access Reviews

Users control their assets with regular Access Reviews on:

- Ownership
- Team members
- File sharing
- Private channels

Policies

Admins introduce policies for automated control and compliance. You can set various policies such as:
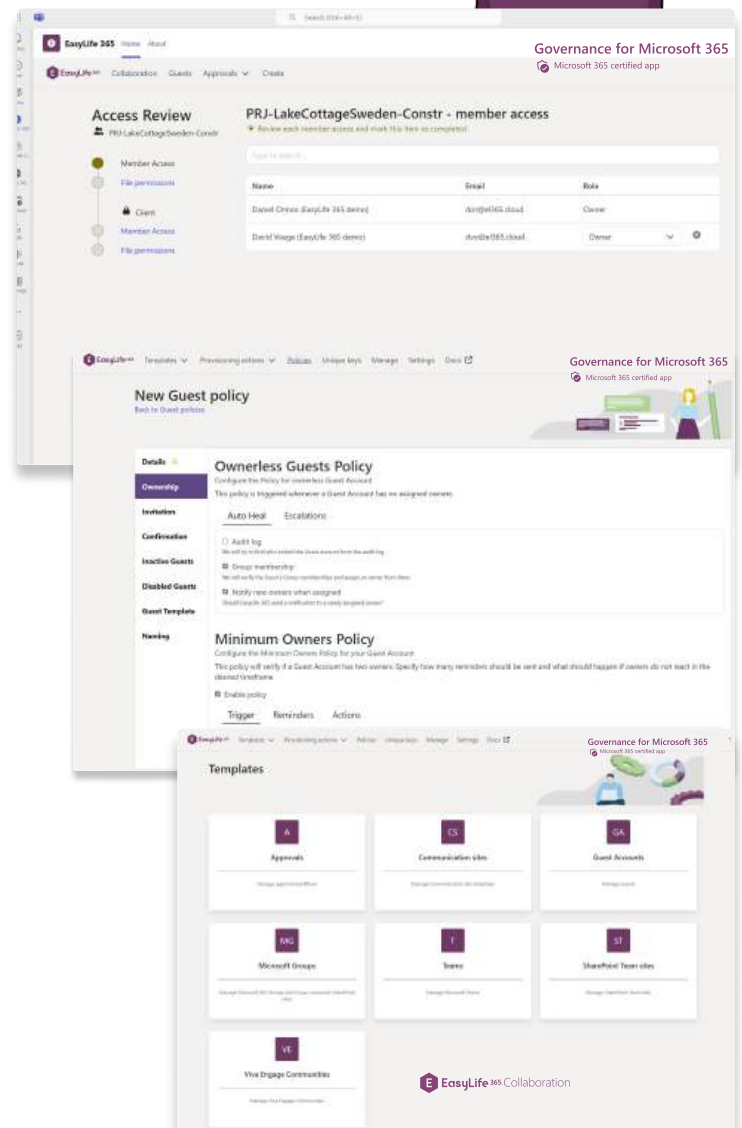
- Archive Policies
- Owner Policies (including Guest User Policies)
- Audit & Compliance Policies
- File Sharing Policies

Lifecycle Management

Automated lifecycle management of all your collaborative assets:

- Quick and consistent asset creation
- Custom Templates
- Automated cleanup procedures
- Maintenance & Compliance

87%

With automated policies managed by end-users, non-compliance issues are resolved 28 days faster, significantly reducing IT support involvement by 87%.
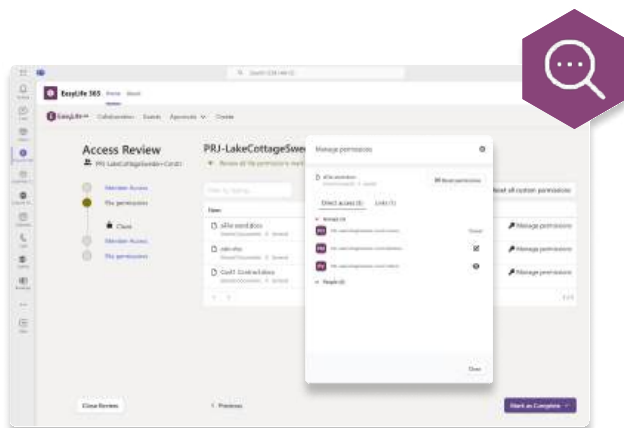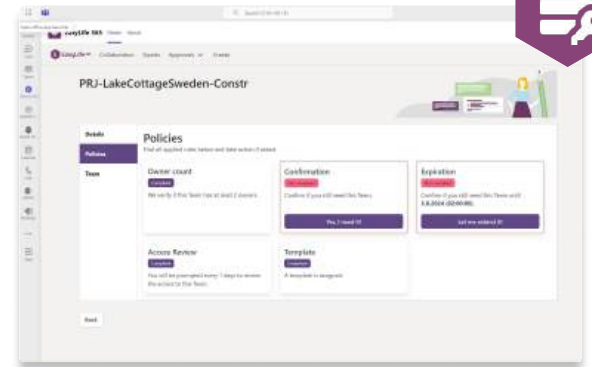
Archive & Cleanup

Gain control over unused resources and archived assets, ensuring nothing is overlooked in your resource management process.

Detect Unused Resources

Automatically identify and manage resources that are no longer in use, unused or never finished to be set-up.
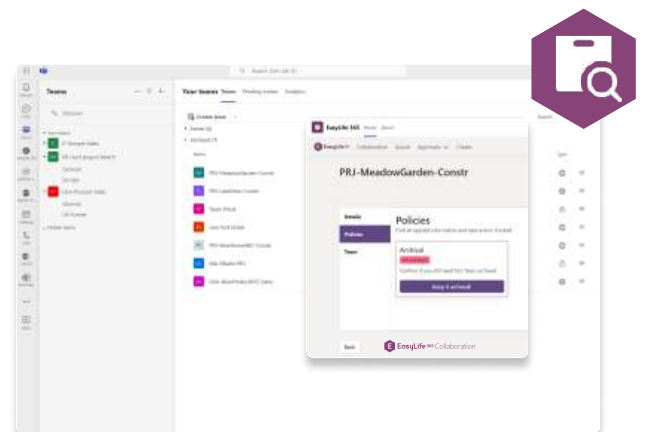
Unauthorized Sharing and Inactive Guest Accounts

Automatically detect unauthorized sharing and inactive Guest Accounts, take actions to revoke permissions.

Detect Archived Assets

Identify and manage archived assets, either by securely deleting them or archiving them properly.

Governance for Microsoft 365

✅ Microsoft 365 certified app

Guest-User Management

Whether you're using Teams, Slack, or any other collaboration system, managing guest users in a Microsoft 365 tenant is crucial.
Uncontrolled guest access can lead to chaos and serious security issues.

Guest

Onboarding
Improve your Guest User onboarding. Set Approval procedures, manage invitations and gather useful information to welcome Guest.

Ownership
Manage Guest User ownership and tag them with their affiliations (projects) to prevent them from becoming orphaned or unmanaged.

Policies
Use policies for Guest User to ensure security and compliance customized to your organizational standards.

Confirmation
Regularly confirm the validity and necessity of Guest User access to maintain a secure and efficient collaboration environment.

Cleanup
Automatically detect and clean up inactive or unauthorized guest accounts. Revoke unnecessary permissions to safeguard your data.

79%
With EasyLife 365, orphaned guest accounts are instantly identified, and 79% of unengaged guest accounts are cleaned up within the first 30 days of installation.

Reporting & Integrations

Unlock the full potential of your governance and compliance efforts with our logging and integration capabilities.

Log to Report

Tracks and records detailed information on individuals responsible for governance actions, providing the insights needed to analyze events and ensure compliance.
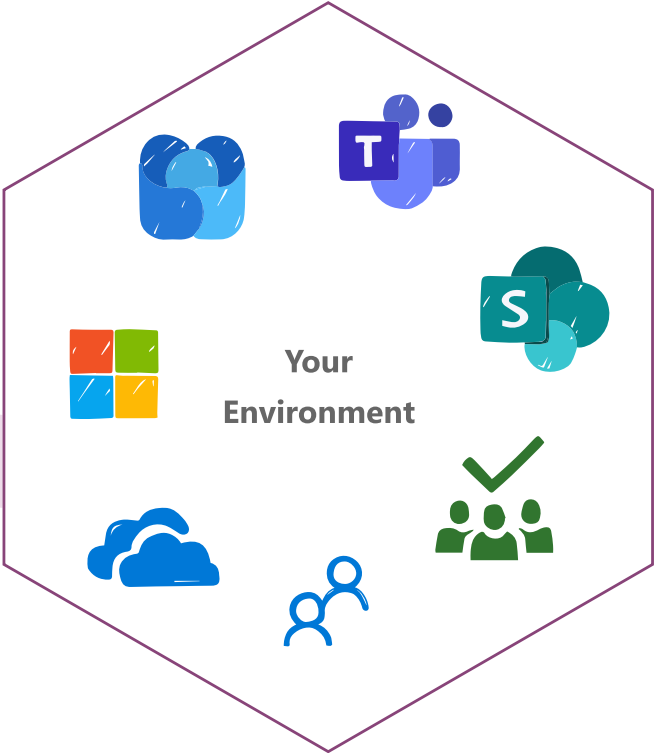
Seamless integration

Seamless and secure integration with your existing systems. Synchronize governance actions with your current workflows, ensuring consistent and reliable management across platforms.

E API | PowerShell | Webhooks

Your Environment

Security & Data Protection

Your data is in the right hands. EasyLife 365 Collaboration ensures a secure and safeguard environment for its users and provides seamless connectivity with your existing system.
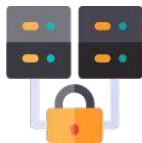
How We Secure Your Data

- GDPR Compliance
- Data Encryption
- Zero Trust Architecture

How We Secure Our Product

ISO 27001:2022
Certified by Brand Compliance

ISO 27017:2015
Certified by Brand Compliance

Microsoft Certified Apps

- Continuous Adoption of Microsoft Releases
- Reduce Sharing Risks
- Minimize Unauthorized Access
- Lower Onboarding Risks
- Ensure Approval Compliance
- Maintain Audit Trail for Assets
- Conduct Regular Permission Reviews

Features

Microsoft 365 current functions are not enough to simplify
and automate your work.

		E	⊞	Feature Details
Access Management	Regular Access Reviews	✅	Premium	Automatic reminders for users to review ownerships, file sharing, **Teams** channels, and members.
	Guest Account Onboarding & Offboarding	✅	Limited	Guest account onboarding and offboarding with secure permissions.
	Approval Workflows	✅	✖	Automate approval processes for access requests, resource creation, and changes.
	Cleanup Actions	✅	Limited	Trigger actions for cleaning up inactive **Microsoft Teams, Groups** and **SharePoint sites.**
Templating	Basic Resource Creation Templates	✅	✔	Build custom use cases and tailor templates to your needs—no one-size-fits-all approach.
	Custom Templates with Metadata	✅	✖	Customize templates with your own data fields to fit your organization's needs.
	Dynamic Teams Templates	✅	Admins	Enable users to create **Dynamic Teams** templates independently, without admin support.
	Naming Conventions for New Resources	✅	Limited	Set detailed naming conventions and set up procedures for new resources via templates.
	Audience Targeting	✅	✖	Limit template access to specific departments or teams for focused use.
Provisioning	Advanced Microsoft Teams Provisioning	✅	Limited	Provision **Teams** with predefined channels, tabs, and webhook extensions.
	Advanced OneNote Provisioning	✅	✖	Auto-create **OneNote** with specific sections, naming conventions, and your data fields.
	Advanced Planner Provisioning	✅	✖	Set up **Planner** with predefined buckets, categories, and naming conventions.
	Advanced SharePoint Provisioning	✅	✖	Provision **SharePoint** with custom libraries, permissions, themes, navigation and your data fields.
	Post-Provisioning Actions	✅	✖	Extend provisioning with PnP Templates and Webhooks for custom actions and workflows.
Policies	Owner Policies	✅	✔	Set minimum owner policies with reminders and actions to ensure all resources have active owners.
	Guest User Policies	✅	Limited	Implement guest user policies for naming, sponsorship, invitations, and inactive accounts.
	Access Review Policies	✅	Premium	Establish access review policies with audits, expiration dates, and automated access removal.
	Archive Policies	✅	✖	Create and enforce archiving policies for **Teams, Groups,** and **SharePoint sites.**
	Default Policies for Your Environment	✅	✖	Implement a default policy that automatically applies to all resources without a valid policy.
	Reporting & Analytics	✅	—	Track and analyze governance actions for better oversight. Use audit trails to ensure compliance.
	Integrations	✅	—	Integrate EasyLife 365 with your existing systems and extend functionality using APIs, PowerShell, or Webhooks.

EasyLife 365 Collaboration

Start your 60 days trial today.

- 60 days Trial-License for free

- Education Tenants: Free for students, licenses for faculty staff

- Secure solution certified by Microsoft Certification and ISO 27001

- Up and running under 20 minutes

- Easy Integration into your Landscape

- Easy Migration of you existing assets

- Vast Partner network for any types of support and consulting

- Constant updates to keep up with changes in Microsoft 365

Get started ➡

🌐 **easylife365.cloud**

✉ **sales@easylife365.cloud**

Discover More

EasyLife 365 Mail   **EasyMeet 365**